

## Forward

Dear friends, I am happy to share with you the annual activity report of the year 2016-17. I feel immense pleasure of sharing with you the recent progress that we have been able to make during last year. Overall, last year has been a year of significant achievements and learning's.

Unnati Sansthan Udaipur is dedicated to work for Inclusive development of rural communities of Girwa, Kherwara and Rishabhdev Blocks of Udaipur. For past ten years Unnati has been actively working with tribal children, rural women, adolescents and communities of Udaipur District to enhance their understanding of Child Rights, significance of Right to Education , behavior change on water ,sanitation and personal hygiene and strengthening Panchayat and village level local institutions. The aim is to create an environment of empowerment among rural communities so that they are able to take responsibilities of their own development.

The approach Unnati adopts to do Inclusive development work in these communities is that of participatory and right-based in nature. Unnati believes that once people are made to realize their rights and that they learn to include everyone in collective decision making, the empowerment that results is inevitable.

I would like to take this opportunity to express my sincere thanks to CBM Germany who trust on our work and build strong partnership on the issues of Children with disabilities. This is first time we have started to work with children and persons with disabilities to create enabling environment and quality of life for persons with disabilities.

Another, achievement has been seen in the behavior of school going children, who are the main agents of Change in communities, they have begun to respond on issues of water , sanitation and Hygiene. Unnati has been talking about over the years in its awareness meetings and trainings in schools as well as in communities.

In the field of education last year we were able to conduct a significant survey with parents and school Management committees on their Role and Responsibility. In this survey the active participation of community is commendable. In addition, the awareness campaigns and liaison with a number of Government officials to improve education conditions in the schools is another biggest achievement for Unnati last year.

The trainings and meetings played a key role in building an enabling environment among the members of the community and children. Unnati is growing in its knowledge and learning year by year and this has all been possible because of support from many of our friends, well-wishers, National Coalition for Education, Malala Fund, World Vision India, UNICEF and CBM.

I am also thankful to Team Unnati Sansthan the important pillars of organization, who have put their sincere efforts and hard work in communities to achieve the best result for 2016-17.

**Thank you**

**Sincerely,**  
**Marjorie Aziz**  
**Director**

## Overview

Unnati has been operational in Udaipur District of Rajasthan since 2007, with seventy Panchayats in Girwa, Rishabdev and Kherwada Blocks in Udaipur District. Unnati focuses on Child Rights and Protection Issues, special focus on children's education, disabilities, Water and Sanitation, women's empowerment, health, Pre-school care and strengthening Panchayat and village Level local Units. Unnati has extended and expanded its work on Strengthening of School Management Committee's in Udaipur and Dungarpur Districts in 2016-17.

## Vision

To create a self-reliant organization for bringing about over-all development of the people so that they can take the responsibility of their own and their community development.

## Mission

To organize people, increase their level of awareness and capacity, so that people participate in decision-making process and exercise their Rights to control over their lives and natural resources through collective Actions.

## Area Profile

Udaipur District is located in the southern part of Rajasthan. Semi-arid climate and an undulating terrain characterize the area. The average annual rainfall is 625mm including 90% of the total rainfall occurs between June-September every year. The temperature varies between 4°C to 48°C in winters and summers respectively. The average humidity is around 70%. The settlement is scattered and living conditions are poor. Migration to nearby State is highly common and a large number of people in rural areas are dependent on agriculture and animal husbandry.

## WASH Program

### **SWASHT-R Programme:-**

In September 2014, Unnati Sansthan commenced work as a project partner on a UNICEF India-led project introducing water, sanitation and hygiene (WASH) facilities and concepts into. Based on the 'Fit for School' approach that was developed by GIZ, the German enterprise for international development, UNICEF has partnered with Unnati Sansthan working with 150 schools in Girwa, Kherwara and Rishabhdev Blocks. The project operated till November 2016.

### **Activities**

The initial phase of this project has been immensely exciting, filled with conceptualization, building connectivity and striking collaborations. Activities have focused on the following areas; baseline survey, installing hand-washing facilities, meetings, trainings and IEC material development. Other than, these activities were all carried out in all 150 selected schools. They are described in detail below.

#### **Strengthens Child Cabinets in schools**

Child Cabinets have been made functional and reform in 150 schools. Members of the Child Cabinets are selected by teachers from different classes, and these members then elected a Prime Minister, Vice PM, and Ministers for Health, Hygiene, Water, Education, Forest, Garden, Culture and Sports. These cabinets meets every month in school and are provided with training on their tasks and responsibilities, particularly surrounding WASH.



#### **Role of School Management Committees on WASH**

Unnati staff organized meetings with members of SMCs at 150 schools, acquainting them with proper hand-washing practices, the availability of safe drinking water and the use of toilets in schools. SMC members have been given trainings on WASH in schools and the importance of hand washing.



#### **Gram Panchayat Meetings on WASH**

Unnati has started WASH programme on 1st September 2014, in three blocks of Udaipur district. The aim of project has been discussed with PRIs at panchayats so that Panchayats take initiatives to on WASH issues. During the panchayat meetings Community led total sanitation programme are discussed with PRIs. Unnati is partner of SWACH Bharat Abhiyan and in communities we are organizing triggering meetings for creating open defecation free villages and panchayats.

### **School Led total Sanitation and Community led total sanitation**

Unnati Encourages and link host communities to the Nirmal Bharat Abhiyan programme for enhanced toilet use and a move towards Open Defecation Free environments through Community Approaches to Total Sanitation (CATS). Unnati SLTS activities have been conducted in catchment area of 150 schools at villages in 70 Gram panchayat (GP). During these meeting Unnati increased demand for toilet in host communities of 800 toilets generated through Community led Total sanitation .



### **Reward & Recognition:**

Unnati is organizing quiz competition, games competition, drawing competition, and best student award, Best sanitation student Award and Bal-Veer and Bala-Veer Awards for the best students of schools who are practicing all the best practices of WASH.



### **Group Hand-Washing Unit Installation**

Unnati has installed 150 Group hand washing units in government schools where 12 children can wash their hands at one time. We are working to promote Group hand washing practices, water sanitation and hygiene practices amongst children.





## Water Quality Test

One of the greatest challenges in ensuring safe drinking water in Girwa, Rishabdev and Kherwara has been the lack of convergence of the, PHED and the Health department. Unnati has done water quality testing in 150 schools. This is another Wash project aims to facilitate that convergence for the effective management of safe drinking water at the schools. Given this situation, Unnati Sansthan will undertake process mapping and identify the gaps in water quality-related activities, water testing, re-engineering the process based on this analysis. It will return application of PHED to improve management of water quality, including planning, implementation, supervision, monitoring, O&M, and evaluation. Data collection methods will also be improved. Problems will be identified and appropriate solutions will be developed, using innovative approaches and technologies.



## Celebration of International Hand Washing Day 2016

Unnati celebrated International Hand-Washing Day on 15<sup>th</sup> October 2016 in 12 schools, where quizzes and games based on Group hand washing were organized. School management committee (SMC) members and mothers were invited to attend at each school. Children and mothers were taken to hand pumps and asked to wash their hands with soap in order to create awareness within communities and not only schools.



## Celebration of SWACH (Clean) Bharat Abhiyan in schools on 2<sup>nd</sup> Oct. and 14<sup>th</sup> November 2016

On 2<sup>nd</sup> October, Unnati has organized programmes to celebrate Swach (Clean) Bharat Abhiyan. This programme was organized for whole week to clean the schools. On 2<sup>nd</sup> October ten schools organized programme with school management committee (SMC) members while others schools organized programmes on other days of the week. This was followed on 14<sup>th</sup> November with School Swach Week in 16 schools. During this week, school premises were cleaned and programmes were organized for WASH activities. Children organized rallies and slogans were written on banners to create awareness on uses of toilets, safe drinking water and Group hand-washing before meals and after using toilets.



## Community Led Total Sanitation Programme



In 2016-17, Unnati Sansthan has partnership with World Vision India for Community led Total Sanitation Programmed in Rajasthan as a technical agency for CLTS for 80 villages.

Trainings of trainers (TOT) were organized with members of 180 participants from 80 different Villages had participated in the three days workshop with class room sessions and field work in Udaipur, Pratapgarh and Dungarpur Districts.

Trainings were also organized at 80 Villages, in which 2400 members participated. Whereas for this purpose World vision India intends to engage with Unnati Sansthan to conduct

Training/workshop on CLTS, interpersonal communication, mass media communication and outcome monitoring in the locations of its targeted villages.

### Conducting CLTS triggering events in selected communities:

1. Mobilization of community to demand sanitary services including adopting hygiene practices i.e. use of toilet, hand washing with soap at critical times (before meals and after defecation ),source protection and safe use of water, and safe disposal of child's excreta.
2. Bringing about behavioral changes in the community for improved water sanitation and hygiene (WASH) practice through involving communities.
3. Accelerating the sanitation coverage and usage in the identified GRAM PANCHAYAT (GP) of selected GPs of block by building local capacities for toilet demand and supply to achieve ODF environment.
4. Making community own the program by ensuring participation through existing or new village level sanitation committee.
5. Supporting GPs for preparing solid and liquid waste management plans for a Achieve a Nirmal Gram status.





### **Achievement of Specific Objective will be done by:**

■ Target is to achieve a minimum of 2 villages to volunteer for ODF village.

■ The villages volunteering for ODF should have at the end of the program achieved ODF status as evidenced in the village environment and hygiene practices followed by the community in the village.■

Implementation plan; Strategic focus and activities to be carried out in accordance with World vision implementation strategy that would focus on supporting the Government's national Flagship programme- SWACH BHARAT MISSION, with the goal of strengthening key building blocks of the program through bottleneck analysis, mobilizing communities to adopt hygiene and sanitation practices through community based approaches.





## Disabilities Program

Unnati Sansthan has started work on Inclusion of people with disabilities especially on Inclusive Education in three blocks of Udaipur District Rajasthan, with the support of CBM India since 1st August 2016.

Education is the backbone of any society. Education being one of the decisive factors for a development, it is important for all children to be educated in order to participate and contribute towards development in long run.

This project has been started to increase the knowledge of communities, families and schools on the issue of disabilities. Due to negative attitudes of families, communities towards Children with disabilities they are not sending their children to schools. Due to Right to education teachers have enrolled Children with Disabilities but during the survey in villages it has found that many children with disabilities are irregular to schools. Some of the parents have feared that our children will be not being take care in schools.

Unnati with the support of CBM has been creating awareness amongst the communities on the issue of disabilities and creating Enabling environment for people with disabilities and Children.

### Activities:

#### 1. Baseline data and social Mapping

Since August 2016, Unnati Sansthan has started to work with Children and persons with disabilities with base line survey in three blocks of Udaipur district. Total no. of persons & Children with disabilities have been found 4509. This is the first time in area survey on disabilities have done by any agency. It was really difficult to get the numbers and names of the persons with disabilities because people are felt ashamed for having children with disabilities. In our



base line survey we have got the 891 children with disabilities in communities but only 412 children are going to schools. These are the children who are enrolled in schools but 80% of these number children are irregular or not going schools. But another no. of children with disabilities are 141 who never been enrolled in schools.

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This is also sad that in Aanganwadis none of the child is enrolled, whereas people reported 125 children with disabilities in communities. We have seen that disabilities are leading cause of marginalization in education. Only 1088 persons with disabilities are getting pensions in the project area and 504 persons with disabilities are having disability certificates. 76 persons with disabilities get there ID cards. This survey reveals that the situations of children with disabilities in schools are very bad in terms of enrolment and retention and attendance of children with disabilities. Our baseline reports are revealed that 90% school management committees have not been held in schools, teachers get the signatures of members in registers. SMC members not even know that they are the member of SMCs. same situation has been seen with Education standing committees at panchayat level. PRIs have been asked that do you know about Education standing committee in you panchayat, the answer was we do not know.



**2. Awareness Meetings and school Rallies in communities:** Programmes on disability have been organised in 30 Gram Panchayat with community meetings and school rallies in the month from August to December 2016. Awareness programmes on the inclusion of persons with disabilities, government schemes, right of persons with disabilities (UNCRPD), and right to education have been discussed in the awareness programmes. Children with disabilities and their families have been sensitised on getting access to government services such as: child protection system, support and assistive devices and other government benefits.

**3. Enrolments drive for Children with disabilities:** During the project period Unnati staff met all the parents of children with disabilities. Staffs is going to the parents and counselling them for sending their children to schools. It has seen that many of the children with disabilities are not going schools; their parents get afraid to send them to schools. During the period staff is having meetings with schools teachers for children with disabilities. To ensure the enrolment and retention, attendance of children with disabilities in schools and to bring them in mainstreaming settings Unnati Sansthan organised 55 school rallies in the three blocks of Udaipur district. Through the baseline we had got the numbers of children with disabilities are out of school or irregular. 63



children with disabilities have been made regular in school with counseling of their parents. 25 children with disabilities have been enrolled in schools through the counseling of their parents.

- 4. Bal-Melas in schools and communities:** Project has organised three Bal-Melas on the bases of educational and cultural activities in three Schools, where communities of that respective panchayat has participated in this one day programme. The objective of these Bal-Melas was to ensure the participation of children with disabilities in education, play, peer interaction and learning and development of friendships. These Bal-Melas motivated the children with disabilities to actively participate in areas of their interest. The Bal-Melas reached out to 1000 children in three schools of three gram panchayat. This Mela was one of the motivational activities for children with disabilities.



- 5. Sensitisation Panchayat level One day Orientation in 30 Gram Panchayat on disabilities:** Unnati Sansthan has organised one day orientation programme at panchayat level with panchayat level officers, PRIs, nodal and some effective persons of panchayat. In these meetings issues/topics were discussed on the Rights of persons with disabilities, Rights of children with disabilities, child Rights ,data sharing of base line survey, reasons of disabilities, facilities and benefits of government for persons with disabilities. During the meeting participants have given more names of persons with disabilities. It has been discussed that how Unnati and Panchayat can work together for the benefits of persons with disabilities. Sarpanches and sachives have taken the list of persons with disabilities and asked that they will work towards the certificates and online registration for benefits of persons with disabilities.





## **6. Block level Meetings on the issues of disabilities and Inclusive Education:**

Block level meetings have been organised in Girwa, Rishabdev and Kherwara block on in reporting period. Block development officer and Block Education officer taken initiative for this meeting and issued a letter to all sarpanches and Nodal officers for these meetings. Data of persons with disabilities have been shared with block level officers to make a road map for coming years.



## **7. Meeting with School Teachers and Nodal Officers:**

Since August 2016 Unnati staff is meeting with school teachers on the issue of facilities and benefits for children with disabilities. Unnati staff going schools and having discussion with teachers for children with disabilities. Some teachers are very positive and they are giving support to counsel the parents of those children who are not coming schools.



## **8. Counselling with Parents with children with disabilities:**

Unnati staff regularly meeting with the parents of children with disabilities to send their children to schools. It is very difficult issue to convince parents because they have fear for sending their children to schools. Staffs are having regular meetings with school teachers regarding the fears and issues of parents of children with disabilities.

## **Include Vidya campaign Programmed supported by CBM**

**1. Assessment of school on the facilities of children with disabilities:** - Since Oct. - 2016, Unnati Sansthan has started to work with Children with disabilities with assessment of school survey in three blocks of Udaipur district, 200 forms have been completed with the discussion of principals of schools. This is the first time in area survey on disabilities have been done by any organization. It was really difficult to get the numbers and names of the children with disabilities because most of the children are not coming schools and when we visited communities ,it has been found that people felt ashamed for having children with disabilities. This survey reveals that the situations of children with disabilities in schools are very bad in terms of enrollment and retention and attendance of children with disabilities.

**2. Personal details Forms of children with disabilities have been filled in the school and out of school children:** - Unnati Sansthan filled the personal details forms of 256 children with disabilities in the school and out of school in three blocks of Udaipur district. Parents of children with disabilities are having feared to send their children to schools because of the misshaping occurs on the way to schools. Parents also shown the fear in schools that nobody takes cares our children in schools. Due to these reasons parents are not sending their children to schools. Many of the parents are not aware about the benefits for their children provided by government.

**3. Sensitization community meeting on the education of children with disability and on the issue of disabilities:** -community meetings have been organised in communities and schools to aware the community on the issue of disabilities. During the meetings some of the important topics were discussed by Unnati staff of disabilities.

1. What is disabilities and why a child having disabilities.
2. Prevention of disabilities (since pregnancy to after birth )
3. Government Benefits and schemes for the persons with disabilities and children with disabilities
4. Provision for children with disabilities under RTE Act. Children with disabilities and their families have been sensitised on getting access to government services such as: child protection system, support and assistive devices and other government benefits.

**4. Meeting with Teachers for enrollment retention and facilities for children with disabilities in the school:-** Since November 2016 to March 2017 Unnati staff is meeting with school teachers on the issue of facilities and benefits for children with disabilities in schools. Unnati staff going schools and having discussion with teachers for children with disabilities. Some teachers are very positive and they are giving support to counsel the parents of those children who are not coming schools.

#### **5. Counselling with Parents with children with disabilities:**

Unnati staff is meeting with the parents of children with disabilities to send their children to schools. It is very difficult issue to convince parents because they have fear for sending their children to schools. Staffs are having regular meetings with school teachers regarding the fears and issues of parents of children with disabilities. Most of the parents said that no one cares in schools. Our children are being ignored because of their disabilities. Sometimes parents do not feel good for teachers and peer friends.

#### **6. Panchayat level meetings on disability and linkages with scheme with disability:**

-Unnati Sansthan has organised panchayat level meeting with panchayat level officers, PRIs, nodal and some effective persons of panchayat. In these meetings issues/topics were discussed on the Rights of persons with disabilities, Rights of children with disabilities, child Rights, data sharing of survey, reasons of disabilities, facilities and benefits of government for persons with disabilities. During the meeting participants have given more names of persons with disabilities. It has been discussed that how Unnati and Panchayat can work together for the benefits of persons with disabilities. Sarpanches and Sachives have taken the list of persons with disabilities and asked that they will work towards the certificates and online registration for benefits of persons with disabilities.



#### **7. Inter school competition to ensure the participation of children with disability:**

-Unnati has organised two Inter school level competition to ensure the participation of children with disability on the bases of educational and cultural activities in two Schools,



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where communities of that respective panchayat has participated in this one day programme. The objective of these inter school competition was to ensure the participation of children with disabilities in education, play, peer interaction and learning and development of friendships. These Inter school competition programme motivated the children with disabilities to actively participate in areas of their interest. This programme was one of the motivational activities for children with disabilities.

### Details of schools

Sr. No.	Inter schools	Total
1	UPS Naglai and Susasemal	347
2	UPS Nichla-fala and UPS Upla-fala	300

### 8. To organize the Puppet shows (kat-putli) to create awareness on disability:

-Unnati Sansthan also organized two puppet show (Kat-putli) to create awareness on disability. The objective of these programmes the participation of children with disability in education, play and learning and development of leadership skills and friendship skills. These puppet show programme motivated the children with disabilities to actively participant in areas of their interest.



### Girl Child Education Supported by Malala Fund” He Named Me Malala” Programme:-

In January 2016 Unnati got an opportunity to work on Girl Child Education with the collaboration of National Coalition for Education supported by Malala Fund. Malala Fund's aim is to raise girls' voices and ensure every girl has access to 12 years of free, safe, quality primary and secondary education.

#### Objective:

- Creating Awareness in communities’ towards Girl child Education.
- To create a one platform for girls where they can raise their voices.

- Strengthen and Empowering Girl Child Leaders In society
- All Girls should be in schools.

## Activities:

### 1. Community & Parents Meetings:

In the reporting year Unnati staff has organized community meetings to introduce Malala project in their area. Unnati has explained the objectives of this project and also ensure that all girls of our area will be in schools. Unnati staff focused on Enrollment and retention of girls in schools.

### 2. School Meetings:

Unnati staff visited all the ten schools and organized meeting with Head teacher and Teachers and given introduction of Malala project and its objectives. It is also focused that after ninth standard, girls are drop out and our effort is to counsel them and bring them back to schools. It has ensured that through this project Unnati will support girl's enrolment Retention and attendance in school.



### 3. Panchayat Meetings:

He Named Me Malala project is being implemented in two panchayats of Girwa block by Unnati Sansthan We have meeting with panchayat members and introduced this project to PRIs so that in future we can take help and benefits for girl child education. Details are the below:-



Sr. no	Date	Panchayat	Members
1	20-6-16	Barapal	15
2	20-7-16	Tidi	17

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#### 4. Formation of Girls Group:

1. Unnati has formed ten girls group in ten schools. The objective of the group formation has been explained and also the story of Malala has told to girls. It has told that how did Malala one of the simple girl taken initiative for Girl child Education and still she is doing her efforts for all those girls who are in difficult conditions and are not able to schools. The story of Malala is inspiring girls in our area. They are getting motivated for their Education.
2. **Malala Birthday (12 July 2016):-** 12-July is the birthday of Nobel award winner Malala yousafzai. It is celebrated worldwide on the 12-July. She is known mainly for human rights advocacy for education and for women in Pakistan. Yousafzai's advocacy has since grown into an international movement. Her birthday was celebrated by Unnati Sansthan in various locations by girl leaders and school children.

#### "Enrollment Drive (Campaign) in July 2016"



With an Aim to enroll children between 12-18 years of age group in schools, the "Girls Enrolment Campaign" was continued in all the Panchayats during the reporting period. The campaign focused on creating awareness on children's rights, motivate parents to send their children to school and provide the community with a support structure to encourage children's attendance in schools. Following activities were undertaken -

- a) Creating awareness for girls education;
- b) Ensuring enrollment for out of school girls children
- c) Ensuring retention for girls children already in schools.

Unnati participated and hosted a variety of events to encourage enrollment and retention in schools. During meetings with all government mandated bodies, Unnati focused on importance of enrollment and retention.

## Children Program

### Balwadi:



One Balwadi is being run in Kumariya fala villages of Pipli A, supported by Manford Allianz, for children between 3-5 years old. The Balwadi aims at providing pre-schooling learning to 30 children so as they learn the school discipline, are able to identify themselves, are able to recognize the letters (both in Hindi and English) and numbers and learn to interact with other children. Learning afforded for children in these Balwadi help boost parents' confidence that their children are capable of learning. There are higher chances for these children to stay in schools. A study shows (right? You have a study to prove this?) that about 40% children attend regular schools after graduating from Balwadi. The Instructor carries out a number of activities including playing games, singing songs and other group activities with the children. These activities help children open up and to be curious. Children love playing games and therefore learn a number of social etiquettes.

There are two fold benefits of a Balwadi – one it helps instill a desire within children to schooling and two it also caters to their nutritional needs to some extent. In addition, the mothers and/or other caregivers have more free time if their little children/siblings are attending Balwadi. The table below shows number of boys and girls enrolled in this Balwadi.

Sr. No	Balwadi name	Girls	Boys	Total
1.	Kumariya-fala	18	12	30

## Celebration of International Day against Child Labour on 12<sup>th</sup> June 2016

Unnati Sansthan has organized Programmes in ten panchayats of Girwa, Rishabhdev and Kherwara blocks, with Panchayat Level Child Protection Committees on the issue of Child Labour on 12<sup>th</sup> June. All the members of Panchayat Level Child Protection Committee have taken part under the chairmanship of Sarpanch. In the meeting, messages on child rights, the importance of education, and various schemes and benefits discussed by PRIs and Unnati Sansthan staff. The objective of the day was to spread awareness in villages on the harm of child labour and on how to identify vulnerable children and out of school children. The Sarpanch has given responsibility to Ward-Panch to motivate parents to send their children to school. Moreover, out of school children are identified and enrolled in school. Vulnerable families also are identified, information on various schemes was given to them and eligible families were linked to social protection schemes by filling out the necessary documents.

### Information on Child line Number 1098

To track all children in Kherwara, Reshabhdev and Girwa blocks of Udaipur Unnati staff is always delivering messages in communities, schools and PRI on child line number 1098. In 2016-17 all the Child Cabinet Members in schools were trained and given then the responsibility and information of 1098. It has learnt to children that if you find any child in difficult conditions, immediately call 1098 Unnati has also prepared slogans on 1098 number so that children and communities can easily remember this number and contact to child line. Through community meetings it is discussed that if you find any child in problems or difficult conditions then immediately make call on 1098.

### Celebration of International Women's Day 2017

On 8<sup>th</sup> March 2017 International women's day celebrated in ten villages of Girwa Rishabhdev and Kherwara block. The objective of our programme was to create awareness on the role of women in family and girl child Education. Malala and her efforts were

discussed with women. One of the movies on Malala “He Named Me Malala” has been shown in community.

### **Credibility Alliance Report Identity-**

1. Unnati Sansthan is a voluntary organization registered under the Rajasthan Society Registration Act, 1958 (Reg. No 127/2000-2001 dated 18th September 2000)
2. Unnati Sansthan is registered under FCRA No. 125690113 on 22.08.2013
3. Unnati Sansthan constitution is available on request.
4. Unnati Sansthan is registered under Section 12 A of the Income Tax Act, 1961 No. 178/35 dated 21st May 2008.
5. Unnati Sansthan is registered under Income Tax Act 1961 Section 80 G dated 21st May 2008.

### **Name and Address of the Banker-**

1. Oriental Bank of Commerce, Sector 11, Udaipur 313002 Rajasthan.

### **Name and Address of the Auditors**

M/S. S.D.BAYA & COMPANY, Chartered Accountants, Mosh Marg, Shastri Circle, Udaipur, Rajasthan.

### **Foreign Fund Received from CBM INR 1027500 for the period 2016-17**

### Governance Details of Board Members: (as of March 31<sup>st</sup> 2016)

S. No.	Name	Name of Father/Husband	Age	Profession	Designation in the Board
1	Prem Kumar Luthra	Late Mr. H.L. Luthra	46	Social Worker	President
2	Dr. Pradeep Kumar Singh	Mr. Avdesh Kumar Singh	46	Professor	Vice President
3	Marjorie Aziz	Mr. Aziz Masih	36	Social Worker	Secretary
4	Mrs. Rama Rajvanshi	Mr. Malkhan Singh	36	Teacher	Information Minister



5	Mr. Laxmi Lal Oad	Mr. Laluji Oad	31	Social Worker	Treasurer
S.N.	Name of Body	Meeting Dates	Issues Discussed		No. of Attendees
1.	General Body Meeting	27.01.2017	Budget passed of CBM project, Audit report and Annual report passed for the period 2015-16 and appointment for External auditor and Internal auditor for the period 2016-17.		6 Members
7	Manna Lal Parmar	Manaji	35	General work	Member
8	Dr. Tulsi Ram Ameta	Mr. C.L. Ameta	33	Lecturer	Co-Secretary
9	Mr. Abdul	Late Mr. Moti Khan	46	Social Worker	Member
1.	Executive Committee Meetings	27.01.2017	Budget recommended for GB to pass of CBM project, Audit report and Annual report passed for the period 2015-16 and appointment for External auditor and Internal auditor for the period 2016-17.		5 Members
2.	Executive Committee Meetings	31.03.2016	Bye laws compliance, and New executive council election before August 2017.		5 Members

### Details of Board Meetings:-

The minutes of the meetings have been recorded and are circulated

## Accountability and Transparency

- 1) Whether any fee/remuneration was paid to any board members/shareholders  
Prem Kumar Luthra, as board President and Program Director( Finance and Administration full time total salary passed in board meeting Rs.25000/- per month.  
Ms .Marjorie Aziz , Secretary paid salary 22000/- per month .
- 2) What reimbursements were made to the board members  
NA.
- 3) Highest Paid Staff – Mr. Prem Kumar Luthra, Program Director ( Finance and Administration), Rs. 25000/- per month
- 4) The lowest paid staff –Ms.Lalita Kunwar , Field worker, Rs.10000/- per month.

S.No.	Highest paid staff		Lowest paid staff	
	M	F	M	F
1	8	2	-	1

Salary bandwidth –

S.No.	Below 5000		Between 5000-10000		Between 10000-15000		Above 15000	
	M	F	M	F	M	F	M	F
1	0	0	1	1	6	0	1	1

Give details of international travel – if any- No. International Travel Rs.0  
National Travel Rs. 120190/-

## Committees

Finance committee (Purchase Committee): Mr. Prem Kumar Luthra, Ms. Marjorie Aziz and Mr. Laxmi Lal Aod.

## Donors

1. UNICEF
2. CBM
3. NATIONAL COALITION FOR EDUCATION
4. MALALA FUND
5. INDIVIDUAL DONOR
6. Manford Allianz (CSR)