

# Unnati Sansthan

## Annual Report

### 2014 - 2015



**Registration No. -127/2000-2001 Udaipur**

86, Kardhar Complex  
Sec. 14, Udaipur (Raj.)  
Pin- 313002

## Forward

Dear friends, I am happy to share with you the annual activity report of the year 2014-15. I feel immense pleasure of sharing with you the recent progress that we have been able to make during last year. Overall, last year has been a year of significant achievements and learning's.

Unnati Sansthan Udaipur is dedicated to work for development of rural communities of Girwa, Kherwara and Rishabhdev Blocks of Udaipur. For past nine years Unnati has been actively working with tribal children, rural women, adolescents and communities of Udaipur District to enhance their understanding of Child Rights, significance of Right to Education, behavior change on water, sanitation and personal hygiene and strengthening Panchayat and village level local institutions. The aim is to create an environment of empowerment among rural communities so that they are able to take responsibilities of their own development.

The approach Unnati adopts to do development work in these communities is that of participatory and right-based in nature. Unnati believes that once people are made to realize their rights and that they learn to include everyone in collective decision making, the empowerment that results is inevitable.

During the reporting period, the biggest achievement has been the communities have begun to respond on issues Unnati has been talking about over the years in its awareness meetings and trainings.

In the field of education last year we were able to conduct a significant Focus Group Discussion with school Management committees on their Role and Responsibility. In these FGDs the active participation of community is commendable. In addition, the awareness campaigns and liaison with a number

of Government officials to improve education conditions in the villages is another biggest achievement for Unnati last year.

The trainings and meetings played a key role in building an enabling environment among the members of the community and children. Unnati is growing in its knowledge and learning year by year and this has all been possible because of support from many of our friends, well-wishers and UNICEF.

I am also thankful to Team Unnati Sansthan who has extended its work in Bichiwara block of Dungarpur district of Rajasthan.

I personally would like to convey my sincere gratitude to UNICEF team Rajasthan who kept trust on Unnati's work in field and supporting us to accomplish all these activities on time through their monetary and technical support. Last but not least I also thanks to Unnati staff, our friends, well-wishers and community members for being a part of this wonderful journey. Thank you.

Sincerely,

**Marjorie Aziz**  
**Director**

## Overview

Unnati has been operational in Udaipur District of Rajasthan since 2007, with seventy Panchayats in Girwa, Rishabdev and Kherwada Blocks in Udaipur District. Unnati focuses on Child Protection Issues special focus on children's education, Water and Sanitation, women's empowerment, health, pre-school care and strengthening Panchayat and village Level local Units. Unnati has extended and expand its work on Strengthen of School Management Committee's in Udaipur and Dungarpur Districts in 2014-15.

## Vision

**To** create a self-reliant organization for bringing about over-all development of the people so that they can take the responsibility of their own and their community development.

## Mission

To organize people, increase their level of awareness and capacity, so that people participate in decision-making process and exercise their Rights to control over their lives and natural resources through collective Actions.

## Area Profile

Udaipur District is located in the southern part of Rajasthan. Semi-arid climate and an undulating terrain characterize the area. The average annual rainfall is 625mm including 90% of the total rainfall occurs between June-September every year. The temperature varies between 4°C to 48°C in winters and summers respectively. The average humidity is around 70%. The settlement is scattered and living conditions are poor. Migration to nearby State is highly common and a large number of people in rural areas are dependent on agriculture and animal husbandry.

## **Education Program**

### **Context of Education and RTE (2009)**

Since the passing of the Right to Education Act (RTE, 2009), all children aged 6-14 have been entitled to free and compulsory education. A major focus of the Act was on community participation in ensuring that children are attending school and that the education they are receiving is of an adequate quality. The most important tool provided to communities for this task is the School Management Committee (SMC). All parents or guardians of children attending the school are required to be members of at least the SMC General Body.

In the Indian context there has been little movement so far towards implementing these concepts. The most relevant piece of legislation in terms of CFS has been the Right to Education Act (RTE, 2009). Under the terms of this act, all children aged 6-14 are entitled to free and compulsory education. The act also makes requirements for all schools to provide adequate infrastructure, including a school building, teaching staff and learning equipment, and stipulates that schools provide a good quality of education that meets the specified standards and norms. A major focus of the act was on community participation, giving parents a great degree of influence over the way their children are taught and the standards set within the school. It is in this way that the RTE Act can be harnessed for the implementation of CFS.

During the period, It has been seen that school functioning has significantly improved when communities are actively involved in the running of schools. Unnati Sansthan has witnessed many cases where active SMCs have lead to an increase in teacher appointments, records being kept of out-of-school children, child labourers being re-enrolled in schools and safety nets being created for village children. Unfortunately, most village-level SMCs in Udaipur district are highly dysfunctional, resulting in children not receiving the resources that are rightfully theirs and schools not providing quality education. The vast majority of SMCs have seen poor participation, particularly in terms of women. There is a noticeable lack of knowledge of the responsibilities of SMCs and members are not adequately prepared or equipped to carry out their roles. There is also a distinct lack of transparency in the mechanisms created to identify gaps in the functioning of SMCs.

## **Unnati's response to strengthen School Management Committees-**

May 2014 to April 2015, project was implemented in order to strengthen School Management Committees and Panchayat Standing Committees, enabling them to monitor progress against School Development Plans. Capacities are built of 40 School Management Committees so that they are capable of implementing Child Friendly Schools and of fulfilling their responsibilities under the RTE Act. Schools are upgraded as child friendly through strengthening SMCs and Standing Committees in Girwa and Kherwara Blocks of Udaipur District. Training are provided on the role and responsibilities of SMCs, monitoring schools through an agreed upon framework, ensuring children are attending school, and preparing School Development Plans. Training is also being provided to Standing Committees on Education so that they are able to support SMCs for the implementation of CFS. Facilitation is provided for monthly SMC Executive Committee meetings, General Body meetings with parents and monthly meetings of SMC Presidents with the Gram Panchayat, along with meetings of Standing Committees. Linkages are created between SMCs and Panchayat Standing Committees.

The result to be development of schools so that they are more capable of providing a strong, holistic education to children, an increased school attendance among children and improved participation of parents and the community. One of the most important results has been developed a monitoring tool for SMCs members and implemented monitoring framework in schools.



## Design of Monitoring Tools for SMCs :

Unnati has designed a monitoring framework that has been broken down into a series of indicators, with the relevant graphics/sketch and color coded assessment system. This monitoring tool has been finalized after 6 drafts and pilot testing in 15 SMCs and different people of different groups in community, Unnati Sansthan introduced this monitoring tool in all 40 SMCs and standing committees. Since august 2014 monitoring tool has been implemented in all 40 schools.

### Example of monitoring tool

#### Comprehensive Monitoring Tool for SMCs

Name of school.....

Date.....

Name of Monitoring & Evaluation member..... Position.....

#### Guideline:

1. Monitoring & Evaluation representative is using their understanding of what an ideal school is and tick (☐) the relevant colour accordingly.
2. Monitoring & Evaluation representative should submit the monitoring framework to the head teacher once it is completed.

KEY:







Never



Sometimes



Always

S.N.	Picture of Ideal School	Indicators	Condition of School in colour code
1	(Picture of school opening on time) 	School opens and closes on time	  

## Strengthening of School management Committees on Monitoring tool against the progress on School Development Plan

**SMC Meetings:** - 424 SMC meetings have been organized with the facilitation of school authorities and Unnati staff, 4097 members attended. In all 40 schools regular meetings were held to encourage parents to enhance their participation in school management and towards the Education of their children. The main focus has been on attendance to SMC meetings and also having the confidence to speak up in meetings. Encouraging discussion between teachers and SMC



members was also raised. In some schools, SMCs have prepared proposals for local Panchayat or block education officer as appropriate. In Kalasufal boundary wall proposal was given to panchayat in August 2014 and panchayat accepted it and constructed boundary wall of school. Now no animals entered in schools.

**SMCs Trainings:-** During the period from May 2014 to March 2015, Unnati Sansthan has organised 80 School Management Committee trainings in all 40 schools a total 2345 members attended. The main focus of these trainings was to discuss over SMC role and responsibilities, Monitoring framework, RTE Act and its legal provisions, Child Friendly Schooling, How SMCs can best track children, SMC monitoring skills. In each training School development plan of each school has been reviewed to see the progress of schools through the monitoring tool. SMCs members were divided into sub groups to see the school activities, which have given good results in favor of schools and children.





## Strengthening of Standing Committee on Education

**Standing Committee Meetings-** In 2014 to 2015, Unnati Sansthan has organized 24 standing committee meetings at panchayat level with PRI members. 24 Standing committees meetings were organized a total 365 PRIs attended. The objective of meetings was to involve all PRIs and discuss the school related issues and forthcoming strategies for SMCs. In these meetings schools related problems were discussed by SMC president at panchayat level and tried to solve by sarpanch and other PRIs. The School Development Plan (SDP) was discussed as well as monitoring tool. Unnati has also discussed relevant information on CFS and SMCs. This was so GP members could understand the ways in which they can contribute towards strengthening SMCs.

**Standing Committee on Education Training-** A one-day training was held with PRIs to inform Standing Committee members on the following:-

- The role and responsibilities of the Standing Committee
- The monitoring framework was highlighted to highlight how SC members can effectively monitor the progress of schools
- How SCs can support SMCs
- Establishing an effective tracking system for non-school-going children
- Methods for coordinating CFS in partnership with SMCs
- Ensuring teacher attendance
- Building capacity of the SDP

Unnati Sansthan is working on Child Friendly Schools in our Panchayat. Before it we had never heard of Child Friendly Schools and School Development Plans, and never visited the schools. This year I participated in preparation of the School Development Plan, and attended meetings and trainings organised by Unnati Sansthan. This was the first time I had heard about monitoring tools for schools. We have understood the importance of this tool and our committee has taken the decision to go to each school in the sub group, see the status of the school and mark it in the monitoring tool in red, blue or green colours. We are also taking action to improve schools with the support of SMC members and teachers. In the last seven months the condition of the school has improved.

We are organising monthly meetings, a mid day meal is being cooked according to the menu, teachers are coming on time to school, and children are not running home after the interval. All children are coming to school on time and are attending prayer. Previously children were often coming to school after prayer, but now we are seeing that all children are attending prayer.

In the month of January, Unnati has installed a Mass Hand Washing Unit in our school, where we see that children are regularly washing their hands before food and after using toilets. Unnati is doing good work to improve the schools for children I hope Unnati will continue it.

Kalu

(SMC President)

PS Diglai

Delana Panchayat, Rishabhdev

Unnati Sansthan is promoting Child Friendly Schools. One of the big issues was that there was no SMC monthly meeting organised in school. Members were not taking an interest to come to these meetings. Since May 2014, Mahender Ahari and Ashok started to organize night meetings with the community and explained the importance of the Right to Education. They have explained about the role and responsibility of School Management Committees. Since July 2014, the SMC regularly organizes monthly meetings where school related issues are discussed, and if it is needed the proposals are sent to the Panchayat. Unnati has prepared the monitoring tool with the help of SMC members in July and August meetings. Our school Committee has sat two times to finalize the issues of school monitoring. This process has increased our knowledge on Child Friendly Schools, the School Development Plan and the Monitoring Tool. This monitoring tool is very helpful to us for grading our school.

Chandra Meena

(member of SMC)

UPS Delana

Rishabhdev

We were never aware of monitoring of school before. The first time that Unnati staff talked about monitoring tool I could not understand it. I said that our school is good, there is no problem. Teachers are coming on time, they are teaching our children. But during the training and meetings on the monitoring tool, I came to know that there are many issues of our children and school which we are not taking seriously. For example study groups and extra classes for weaker children, taking care of Mid-Day Meal, that Master ji should not beat our children, all the children should be present in prayer, regular SMC meetings and follow-ups of the school issues by SMC. I am really thankful to Unnati staff who motivated and prepared all parents to come to SMC meetings to talk on the issues of our children. Our SMC is monitoring schools according to the monitoring tool. It is very helpful for us to monitor our school.



Durga Devi  
(President  
SMC  
Limriya phala  
Banjaria Panchayat, Kherwara

I have been at this school for the past eight years and this is the first time I have seen the good and positive participation of parents in school. Unnati staff are organizing monthly SMC meetings in the school and most of the mothers are participating in these meetings. In two day trainings, Unnati has had a talk over the issues of school monitoring. They have facilitated and motivated the community to give their ideas for the monitoring tool. Unnati staff has facilitated the RTE issues to understand the importance of the Act. The SMC has been divided into five groups, who are looking and monitoring the school accordingly. For many years there was no entrance gate to the school and animals were entering in school even in school time. As HM of this school I must say that this monitoring tool is the best way to involve the community in school.



Head Mistress  
PS Kalasuwa fala  
Banjariya Panchayat, Kherwara

Due to regular meetings of SMC and parents we are seeing the big change in school. Previously school premises were very dirty. Children were not using toilets; girls were going out of school for toilets. The SMC has raised these issues in front of teachers, and school management has taken action to improve these issues. The knowledge of SMC members has increased on the issues of monitoring tool. We have divided our committee into five subgroups who are monthly visiting school and discussing on the issues with teachers. Our ward panch, Mr Ganesh lal, is taking active part in all our meetings. With the active participation and involvement of SMC members and PRIs, the school fund was used to install an entrance gate to the school. The Ward panch of this area has donated Rs.3000 to school for children's development. Durga devi has told that we prepared proposal for construction of classrooms and submitted to the SSA. It was passed and room has been constructed and is being used as a classroom. Our teachers are giving attention to children and making them sit in groups.



Durga Devi  
SMC President  
PS Kalasuwa fala  
Banjaria, Kherwara

Kishan lal  
SMC member  
PS Kalasuwa fala

Now we have regular monthly meetings. A proposal was made and submitted to the Panchayat for entrance gate of school; work has been completed by panchayat. Now that the school has a gate, no animals are entering in the school. Meetings were organized in school several times to make the all women understand the importance of the monitoring tool. Now the people use this tool and help in better functioning of school. This program is good, because our children are coming on time and they are writing in their copies. Now I check my child copy one or two times in a week.

SMC member  
Ward panch  
Ganesh lal



## “Enrollment in school’s Campaign in July 2014”

With an objective to enroll children between 6-14 years of age group in schools, the “chalo chalo school chalo” campaign was continued in all the Panchayats during the reporting period. The campaign focused on creating awareness on children’s rights, motivate parents to send their children to school and provide the community with a support structure to encourage children’s attendance in schools. Following activities were undertaken -



- a) Creating awareness for education;
- b) Ensuring enrollment for out of school children and
- c) Ensuring retention for children already in schools.

Unnati participated and hosted a variety of events to encourage enrollment and retention in schools. During meetings with all government mandated bodies, Unnati focused on importance of enrollment and retention. In 30 panchayats, Unnati organized enrollment drives and rally’s in which parents and teachers and students marched through the village to promote enrollment. Unnati worked with parents, teachers, PLCPC and SMC to collect data on enrollment and track children.





## Promotion of Child Friendly Schools

Throughout the project implementation, Unnati has encouraged and given tools to promote child friendly schools. Unnati staff has helped in the development of child friendly activities in 40 schools. These activities have included Aaj Ka Gulab, Happy Birthday Wala, Morning Prayer, daily news, general knowledge questions, reading of poems, regular meetings of child cabinets and regular practicing WASH.



Unnati has shared with community and village authorities the importance of creating a child friendly school. Unnati staff has gone to schools all over Kherwara and Girwa schools, played games with the children and explained to the teachers the value of joyful learning. Unnati also worked with Child Cabinets and helped children gain leadership skills and express their emotions. In all meetings that Unnati takes part in within the project area, a point is made to repeat the indicators of child-friendly schools. This way, it becomes engrained in the people's minds and they can determine whether their local schools are striving to be child-friendly.

## New initiative in New District Dungarpur On Right to Education

**Provisions:** Unnati Sansthan has done base line data on Right to education provisions from 498 Govt. Primary and Upper Primary schools of Bichiwara Block of Dungarpur District from November 2014 to January 2015. Unnati Sansthan has taken support of Education Department of Dungarpur district.

## **Child protection Program**

### **Unnati's response and continue efforts**

By working at a grassroots level and immersing staff into these communities, Unnati was able to gain respect and trust among the community. Community members and village level government officials learned not only the importance of protecting children's rights and creating a safe environment, but also *how* to protect rights and *how* to build safe environments. Through strong community mobilization, Unnati has been able to bring all children involved in child labor back home and motivate parents to send their children to school.

The government is very serious about children's issues. The two acts that are specifically important to this cause include – the Rajasthan Government's order to create child protection structures at Block and Panchayat level and the Right to Education Act, which aims at ensuring education to each child by strengthening the existing education bodies and improving the infrastructure for it. Both of these acts in combination with the work that Unnati has done with the local communities have provided a sound base for building a strong and protective environment for children in these regions.

#### **Celebration of International Day against Child Labour on 12<sup>th</sup> June 2014**

Unnati Sansthan has organized 10 Panchayat level Programmes with Panchayats Level Child Protection Committees on the issue of Child Labour on 12<sup>th</sup> June. All the members of PLCPC have taken part under the chairmanship of Sarpanch. In the meeting, messages on child rights, the importance of education, and various schemes were also related through folk songs by Unnati Sansthan staff. The objective of the day was to spread awareness in villages on the harm of child labour and on how to identify vulnerable children and out of school children. The Sarpanch has given responsibility to Ward panch to motivate parents to send their children to school. Moreover, out of school children are identified and enrolled in school. Vulnerable families also are identified, information on various schemes was given to them and eligible families were linked to social protection schemes by filling out the necessary documents.

## **Regular meetings of PLCPC**

Unnati is regularly attending panchayat level meetings in their working panchayats of Girwa, Kherwara and Reshabhdev blocks of Udaipur district. Unnati has facilitated in the formation and/or strengthening of 68 PLCPCs (62 in Kherwara Block and 6 in Girwa Block). Unnati staff has regular meeting with a PRI representative in each panchayat explaining the importance of the PLCPC and how it is such a beneficial structure for the protection of children. Unnati has coordination with panchayat to work on Child Rights and in each panchayat meetings issues of schools and children are discussed.

## **Information on Child line Number 1098**

To track all children in Kherwara and Girwa block Unnati has delivered messages in communities, schools and PRI on child line number 1098. Unnati has also prepared slogans on 1098 number so that children and communities can easily remember this number and contact to child line. Through kalla jatha and community meetings it is discussed that if you find any child in difficult conditions then immediately make call on 1098.

## **Strengthening of Standing Committees on Social Protection Schemes-**

Unnati worked with two standing committees: the Standing Committee on Education and the Standing Committee on Social Protection Schemes. In Kherwara Block, members of the standing committee did not even know that they were members of the committee. They were unaware of what the standing committee is and what their roles are. Unnati staff held a meeting and informed all members of their responsibilities. The Standing Committee on Education must work closely with SMC and ensure enrolment and retention in schools. The Standing Committee on Social Protection Schemes is responsible for linking vulnerable children and families with social protection schemes.

## **Formation and strengthen of Child Rights Clubs/Child Resource Centre**

In the month of January 2015 Unnati with the collaboration of Child Rights Department Govt. of Rajasthan has established 20 Child Rights Clubs in schools of Kherwara, Rishabhdev and Girwa blocks of Udaipur district. 60 Child Resource Centers are being run by Unnati and respective SMCs. Unnati is giving hand holding support to these child resource centers. This is one of the platforms where we can gather children and make them understand on the issues of their Rights and importance of education and harms of child labour special focus on BT COTTON FIELD, construction work in Udaipur, hotels and mines. To enhance the capacity of leadership, enhance their participation so that children can realize their worth as children and envision their roles in the society. The most important objective is to enhance their understanding on Child Protection.

### **Objectives:**

- To ensure that all the children 6-14 yrs should go school.
- To stop children going for child labour
- To track children who are not in village by children and give names to VCPC for action.
- To create platform for increasing their participation in community
- To create feelings of co-operation among children
- To build their understanding and capacity on child rights
- Discussion on good habits, sanitation and on adolescent's health issues.

## Success Story: Girls Honored by Government of Rajasthan

Four girls have been awarded by the government of Rajasthan. These girls were once involved in child labour, some of which were working in the BT cotton fields of Gujarat. Thanks to the support from one of our UNICEF projects and Unnati's continuous hard work to motivate the girls, they are now fully enrolled and regularly attending school.

We couldn't be more proud that the Government of Rajasthan has honoured them for their continued efforts with their studies.





## **WASH Program**

In September 2014, Unnati Sansthan commenced work as a project partner on a UNICEF India-led project introducing water, sanitation and hygiene (WASH) facilities and concepts into. Based on the 'Fit for School' approach that was developed by GIZ, the German enterprise for international development, UNICEF has partnered with Unnati Sansthan working with 150 schools in Girwa, Kherwara and Rishabdev Blocks. The project will operate until November 2016.



## **Activities**

The initial phase of this project has been immensely exciting, filled with conceptualization, building connectivity and striking collaborations. Activities have focused on the following areas; baseline survey, installing hand-washing facilities, meetings, trainings and IEC material development. Other than the baseline survey, these activities were all carried out in 32 selected schools. They are described in detail below.

## **Baseline Survey**

A baseline survey was conducted in 202 schools in Girwa, Rishabdev and Kherwara Blocks. The objectives were to:

- Map the availability and use of toilet facilities at schools in the project location.
- Understand the availability and use of hand-washing facilities, along with promotion of sanitation and hygiene.
- Understand the availability and use of safe drinking water facilities in schools.

## Child Cabinets meetings:

Child Cabinets are formed (or made functional) in 32 schools. Members of the Child Cabinets are selected by teachers from different classes, and these members then elected a Prime Minister, Vice PM, and Ministers for Health, Hygiene, Water, Education, Forest, Garden, Culture and Sports. These cabinets met every month in each school and were provided with training on their tasks and responsibilities, particularly surrounding WASH. There were 671 participants in total. During the meetings, basic information related to the use of toilets, hand-washing before the midday meal and hygiene practices was provided.

## Child cabinet training:

Training is also provided to each Cabinet once with in the year. The main objective of the training is to make members aware of their roles and responsibilities. As a member of the Child Cabinet, they are motivated to engage in regular WASH monitoring and promotion of HWWS practices within their schools and families. Child cabinets were training in 32 schools and there were 941 participants in total.



## School Management Committees Meetings on WASH

Unnati staff organized meetings with members of SMCs at 32 schools, acquainting them with proper hand-washing practices, the availability of safe drinking water and the use of toilets in schools. In total, 374 members participated in these meetings.



## School management committees training

Trainings were also organized with members of SMCs at 32 schools, in which 963 members participated. During these trainings, the facilitator provided general information related to the WASH project.



## Block Meetings on WASH in schools

Unnati Sansthan is having a regular meeting with Block-level Education Officers in all three Blocks. During these meetings, data, Problems, and Status of WASH in school are discussed. Unnati submitted written requests to each block officer for FLPs to be installed in schools, so that Mass Hand-Washing Units can be installed.

## Gram Panchayat Meetings on WASH

With the collaboration with UNICEF Jaipur, Unnati has started WASH programme on 1st September 2014, in three blocks of Udaipur district. The aim of project has been discussed with PRIs at panchayat. During the panchayat meetings Community led total sanitation programme was discussed and formed has been filled up for construction of toilets in community. Unnati is doing work on it with coordination of panchayat. Unnati attended 16 Gram Panchayat meetings at Panchayats.

**School Led total sanitation (SLTS) and Community led total sanitation (CLTS):** Unnati Encourage and link host communities to the Nirmal Bharat Abhiyan programme for enhanced toilet use and a move towards Open Defecation Free (ODF) environments through Community Approaches to Total Sanitation (CATS). Unnati SLTS and CLTS activities have been conducted in catchment area of 32 schools and 30 villages in 16 Gram panchayat (GP). During this meeting Unnati increased demand for toilet in host communities of 400 toilets generated through Community led Total sanitation (CLTS).

## Hand-Washing Unit Installation

Unnati has installed mass hand washing units in government schools where 12 children can wash their hands at one time. We are working to promote hand washing practices, water sanitation and hygiene practices amongst children. Unnati installed 32 hand-washing units till March 2015.



**Hand Washing Practices in UPS Jogitalab (Girwa)**

## Water Quality Test

One of the greatest challenges in ensuring safe drinking water in Girwa, Rishabdev and Kherwara has been the lack of convergence of the, PHED and the Health department. Unnati has done water quality testing in 32 schools. This is another Wash project aims to facilitate that convergence for the effective management of safe drinking water at the schools. Given this situation, Unnati sansthan will undertake process mapping and identify the gaps in water quality-related activities, water testing, re-engineering the process based on this analysis. It will return application of PHED to improve management of water quality, including planning, implementation, supervision, monitoring, O&M, and evaluation. Data collection methods will also be improved. Problems will be identified and appropriate solutions will be developed, using innovative approaches and technologies.

## **International Hand Washing Day Celebrations 2014**

Unnati celebrated International Hand-Washing Day on 15<sup>th</sup> October 2014 in 10 schools, where quizzes and games based on hand washing were organized. SMC members and mothers were invited to attend at each school. Children and mothers were taken to hand pumps and asked to wash their hands with soap in order to create awareness within communities and not only schools.

## **Celebration of Swachh (Clean) Bharat Abhiyan in schools on 2<sup>nd</sup> Oct. and 14<sup>th</sup> November.**

On 2<sup>nd</sup> October, Unnati has organized programmes to celebrate Swachh (Clean) Bharat Abhiyan. This programme was organized for whole week to clean the schools. On 2<sup>nd</sup> October ten schools organized programme with SMCs members while others schools organized programmes on other days of the week. This was followed on 14<sup>th</sup> November with School Swachh Week in 17 schools. During this week, school premises were cleaned and programmes were organized for WASH activities. Children organized rallies and slogans were written on banners to create awareness on uses of toilets, safe drinking water and hand-washing before meals and after using toilets.



## **Credibility Alliance Report Identity-**

1. Unnati Sansthan is a voluntary organization registered under the Rajasthan Society Registration Act, 1958 (Reg. No 127/2000-2001 dated 18th September 2000)
2. Unnati Sansthan is registered under FCRA No. 125690113 on 22.08.2013
3. Unnati Sansthan's constitution is available on request.
4. Unnati Sanshtan is registered under Section 12 A of the Income Tax Act, 1961 No. 178/35 dated 21st May 2008.
5. Unnati Sansthan is registered under Income Tax Act 1961 Section 80 G dated 21st May 2008.

## **Name and Address of the Banker-**

1. Oriental Bank of Commerce, Sector 11, Udaipur 313002 Rajasthan.
2. Mewar Anchlick Gramin Bank, Branch Gogunda, District Udaipur.

## **Name and Address of the Auditors**

M/S Anjani & Rakesh Associates, Chartered Accountants, Custom Road, Banswara, Rajasthan.

## **Mission:**

- To organize people, raise awareness, and build capacity so that people participate in decision-making processes and exercise their rights.
- To encourage people to take control over their lives through collective actions.

## Governance Details of Board Members: (as of March 31<sup>st</sup> 2015)

S. No.	Name	Name of Father/Husband	Age	Profession	Designation in the Board
1	Prem Kumar Luthra	Late Mr. H.L. Luthra	46	Social Worker	President
2	Dr. Pradeep Kumar Singh	Mr. Avdesh Kumar Singh	46	Professor	Vice President
3	Marjorie Aziz	Mr. Aziz Masih	36	Social Worker	Secretary
4	Mrs. Rama Rajvanshi	Mr. Malkhan Singh	36	Teacher	Treasurer
5	Mr. Laxmi Lal Oad	Mr. Laluji Oad	31	Social Worker	Information minister
6	Mrs. Jyoti Tomer	Mr. Brijesh Singh Tomer	33	Lecturer	Member
7	Manna lal Parmar	Manaji	35	General work	Member
8	Dr. Tulsi Ram Ameta	Mr. C.L. Ameta	33	Lecturer	Co-Secretary
9	Mr. Abdul Rashid	Late Mr. Moti Khan	46	Social Worker	Member

### Details of Board Meetings:-

The minutes of the meetings have been recorded and are circulated

S.No	Name of Body	Meeting Dates	Issues Discussed	No. of Attendees
1.	General Body Meeting	02.05.2014	Budget passed for year 2014-15. To open new FCRA A/C, Compliance of bye laws, appointment of auditors, to prepare annual report.	6 Members
2.	General body meeting	23.03.2015	Wash budget form Unicef Passed, Bye laws compliance Passed, Appoint ments of auditors Passed, audit report and annual report 2013-14 passed.	6 Members
1.	Executive Committee Meetings	02.05.2014	To open new FCRA A/C, Compliance of bye laws, appointment of auditors, to prepare annual report, to recommend budget.	5 Members
2.	Executive Committee Meetings	05.07.2014	Passed the resolution for open child line center at Kherwara.	5 Members
3.	Executive Committee Meetings	23.03.2015	Wash budget form Unicef recommend to GB, Bye laws compliance recommended to GB. Appoint ments of auditors, audit report and annual report 2013-14	5 Members

## Accountability and Transparency

- 1) Whether any fee/remuneration was paid to any board members/shareholders  
Prem Kumar Luthra, as board President and Program Director( Finance and Administration full time total salary passed in board meeting Rs.25000/- per month.  
Ms .Marjorie Aziz , Secretary paid salary 22000/- per month .
- 2) What reimbursements were made to the board members  
NA.
- 3) Highest Paid Staff – Mr. Prem Kumar Luthra, Program Director ( Finance and Administration), Rs. 25000/- per month
- 4) The lowest paid staff –Ms.Lalita Kunwar , Field worker, Rs.10000/- per month..

S.No.	Highest paid staff		Lowest paid staff	
	M	F	M	F
1	11	4	-	1
2				

Salary bandwidth –

S.No.	Below 5000		Between 5000-10000		Between 10000-15000		Above 15000	
	M	F	M	F	M	F	M	F
1	0	0	9	5	0	0	1	1
2								

Give details of international travel – if any- No. International Travel Rs.0  
National Travel Rs. 388694/-

## Committees

Finance committee (Purchase Committee): Mr. Prem Kumar Luthra, Ms. Marjorie Aziz and Ms. Rama Rajvanshi.

## Donors

1. UNICEF
2. GIVE INDIA FOUNDATION
3. CORE TECH SYSTEMS GURGOAN.
4. INDIVIDUAL DONORS